

TECHNO SERVICE

NENMATSU CHOUSEI

What is it?

The year-end tax adjustment is used to calculate the difference between the total income tax, and the actual tax amount you have left to pay or be refunded at the end of the year.

WHY SHOULD I DO IT?

- If you paid more taxes than you should, you get a refund.
- If you don't submit your 2022 Dependents Declaration Form, your income tax for 2022 can become really expensive.

If you paid less taxes than you should have, the difference will have to be paid.

WHEN IS THE DEADLINE?

November 17th

The deadline of those who started working in November is different.
Get in touch for more information.

HOW TO DO IT?

Watch the tutorial
videos below



Only Techno
Service income
in 2021



Other income
besides Techno
Service in 2021

ID and PASSWORD

ID

Your staff code

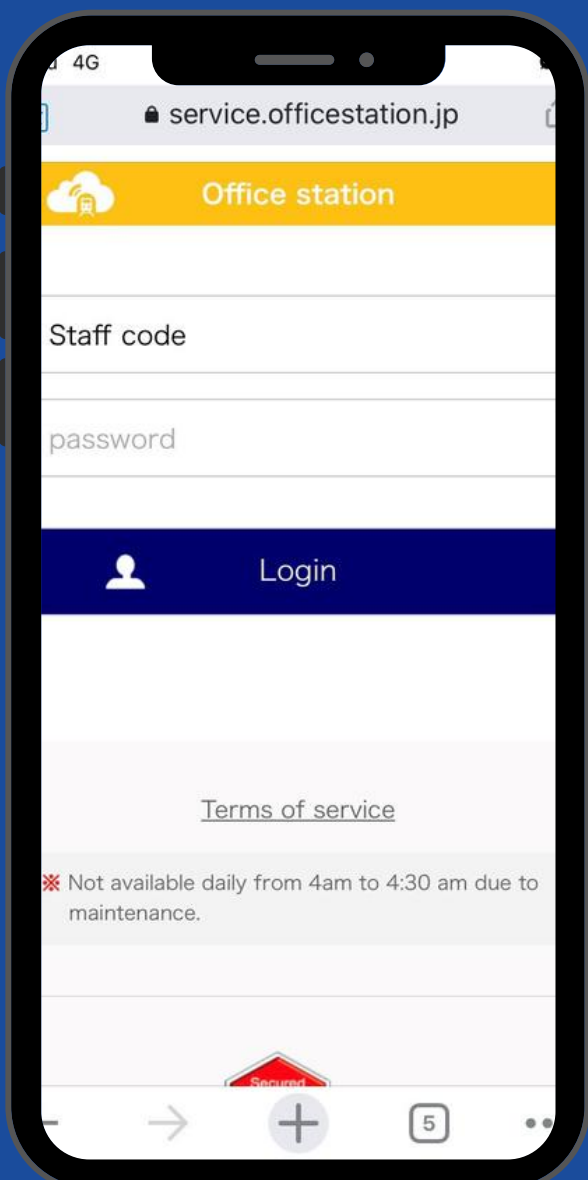
PASSWORD

haken followed by your **birthday** in the year, month and day order.

E.g. If your birthday is 1970/11/05

haken19701105

ACCESS THE SITE



Click here



<https://service.officestation.jp/47cns8/user-mypage/auth>

FAQ

I don't know my staff code

Your staff code is written on the document that was sent by mail, on the upper left corner field in Japanese = スタッフコード

Tax withholding slip (gensen)

If you had other income apart from Techno Service in 2021, staple the original gensen on the return document and send it using the return envelope.

What documents should I send if I have dependents abroad?

- Original money transfer receipts of 2021 (MUST)
- Proof of relationship document issued by your country (e.g. birth certificate)*
- Japanese translation of the same document above*

*No need to send the relationship documents if already submitted to Techno Service before.

I won't do the Tax Adjustment at Techno Service

Submit the 2022 Dependent Declaration Form or your income tax for 2022 will be expensive.

Here is how

- Select that you don't want to do the year-end tax adjustment on the first question
- Would you like to submit a dependent deduction report for next year to us?

Answer yes, and finish the following necessary steps.

I don't have the documents

If you declare expenses, dependents, and insurances but you can't send the receipts and documents, it will not be possible to do the tax readjustment for those expenses.

Is it mandatory to do Nenmatsu chousei?

No, but the submission of the 2022 Dependent Declaration Tax Form is. If you don't do it, regardless of having dependents or not, your income tax for 2022 will be expensive.

I missed the deadline, or I want to do it on my own

You can do it yourself (kakutei shinkoku) at your city tax office (Zeimusho)

I can't do it/ I don't know how to use the phone

Call your job agent (tantousha) or Techno Service, with the necessary documents on hands.